

# Attorney

Bellevue, Washington, United States

Job number 326835

Microsoft Corporate, External and Legal Affairs (CELA) has an immediate opening for a dynamic, motivated and inquisitive attorney to support a new team focused on Artificial Intelligence solutions for our enterprise customers in the Artificial Intelligence & Research group. Come join the legal group helping support a team from the ground up as they help our customers digitally transform their businesses through the power of AI.

## Responsibilities

- **Grow our AI business.** Business AI is focused on helping our customers grow their businesses with accelerators, solutions, and practices to empower their organizations with AI. This role provides frontline support for various early stage groups building the next amazing technologies our engineers dream up.
- **Provide top notch legal advice.** Each day may bring something different to your calendar during the product lifecycle – from whiteboarding with engineers about ways an algorithm works to ensure we’re addressing legal risks regarding data usage, collaborating with business and finance teams to ensure new business models are accurately developed and described in our contracts, to working on guidance to help our products comply with complex industry-specific regulations. The role will expose you to a wide range of internal experts on issues such as engineering and product development, privacy, security, compliance, marketing, ethics, public relations, finance, business development, product management and other legal colleagues.
- **Be a trusted advisor to executives.** This position serves as a trusted advisor and counselor to the Business AI clients and helps them make important decisions managing legal, public relations, ethics, policy and regulatory risks in a cloudy regulatory environment.
- **Be a great teammate.** We’re looking for a great collaborator who embraces a growth mindset and supports a positive and diverse team culture that values listening, creativity, humility, humor, candor, trust, and fun hard work. You should learn from both successes and failures and find ways to help the team succeed overall.

## Qualifications

- **Intense curiosity.** The technologies we deal with—artificial intelligence, machine learning, and enterprise services—change rapidly. Our business and engineering teams are at the cutting edge of critical issues like privacy, intellectual property, ethics, product liability, compliance and regulatory matters. You’ll be asked to learn about the legal and business issues impacting these teams as well as support our related policy, public relations, and government affairs teams.
- **Passion for technology.** If you love diving deep into new businesses, identifying novel ways technology can positively impact society, or breaking down the elements of machine learning, this role is for you. You don’t need an undergraduate engineering degree to do well – we learn everyday about the latest relevant technology while advising the business and engineering teams.
- **Legal creativity.** This is an area of practice where long-standing precedents often do not exist, and lawyers are constantly challenged to apply legal principles to new scenarios. You’ll have the

opportunity to work with colleagues across the company and our outside counsel to develop best practices and solutions to thorny issues in areas like privacy or new business models. Learning the industry and appreciating the broader ecosystem is an important part of this role.

- **Experience:** Successful candidates will have at least four years of relevant experience with intellectual property and privacy issues (e.g., data usage, copyright, etc.), tech transactions (e.g., IP licenses), and complex commercial agreements (e.g., partnerships or distribution agreements). Having experience in some of the following areas will be valuable: product counseling, legal risk mitigation, regulatory compliance, policy support, and/or related issues. We welcome the diversity of thought and perspectives your prior legal and non-legal experiences will bring to this role. Prior work in-house or as outside counsel to enterprise online services is a bonus, but is not required. Prior work in a start up business environment, working with complex technologies especially artificial intelligence, or supporting the development and launch of cloud technologies is a major plus.
- **Strong Communication & Interpersonal Skills:** Proven communication excellence with ability to provide clear, correct and concise written and oral advice in a business context is a must for this position. You'll be asked to establish trusted-advisor relationships with business leaders in key positions of responsibility, and to work effectively and collegially with legal department teammates and all business support functions.
- **Decision Making in a Fast-Paced, Dynamic and Sometimes Ambiguous Environment:** This position requires skills and capabilities to engage effectively with many internal stakeholders across a diversity of disciplines and areas of expertise. The successful candidate must have a strong desire to navigate through ambiguity, assess and mitigate risk, adapt to rapidly changing circumstances, and, most importantly, the ability and willingness to make tough and sound decisions promptly.
- **Company Values:** You must be committed to Microsoft's core values, including a commitment to high ethical standards, unquestioned integrity and advancing our company's accessibility, and diversity & inclusion goals.
- **Education:** A J.D. or similar degree in law. Must be licensed to practice or have a bar membership in any state within the US.

Microsoft is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, family or medical care leave, gender identity or expression, genetic information, marital status, medical condition, national origin, physical or mental disability, political affiliation, protected veteran status, race, religion, sex (including pregnancy), sexual orientation, or any other characteristic protected by applicable laws, regulations and ordinances. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during the application or the recruiting process, please send a request to [askstaff@microsoft.com](mailto:askstaff@microsoft.com).